



JOHN ELIAS BALDACCI
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE
04333



MICHAEL P. CANTARA
COMMISSIONER

JAY BRADSHAW
DIRECTOR

BOARD OF EMS MEETING
JUNE 1, 2005
9:00 AM
MAINE EMS CONFERENCE ROOM

MINUTES

Board Members: Steve Leach (chair), Wayne Werts (chair-elect), Bob Ashby, Alan Azzara, Oden Cassidy, Joseph Conley, Peter DiPietrantonio, Richard Doughty, Bill Dunwoody, Sue Dupler, James Farrell, Kevin Kendall, Paul Knowlton, Penelope Kneeland, Jim McKenney, Carol Pillsbury

Regional Coordinators: Jim Caron, Donnie Carroll, Joanne LeBrun, Rick Petrie, Bill Zito

Staff: Jay Bradshaw, Dawn Kinney, Drexell White, Laura Yustak Smith, AAG

Guests: Commissioner Michael Cantara, Mike Carroll, So. Portland Fire Dept.

1. Introductions.
2. Approval of May 4, 2005, meeting minutes.

MOTION: To approved the minutes of the March 2, 2005, meeting as distributed. (McKenney; second by Dupler) Unanimous.

3. Executive Session: Personnel

MOTION: To enter executive session for the purposes of discussing personnel performance and evaluation, and legal counsel. (1 MRSA § 405(6)(A) and (6)(E)). (Dupler; second by Kendall) Unanimous.

Executive session began 9:34
Executive session ended 10:04

Steve Leach reported that the Board will establish an evaluation committee for the purposes of evaluating the Director's performance. Committee members will be: Steve Leach, Wayne Werts, Carol Pillsbury, and Dr. Steve Diaz.

4. Old Business

- a. EMS Assessment Report.
 - i. Initial meeting of the Regulation and Policy work group will be June 1. The remaining three work groups will commence meeting on Thursday, June 9. Minutes will be distributed to Board members and posted on the MEMS web site. All work groups will use a common reporting template to facilitate exchange of information between groups. Updates will be a standing agenda item for future Board meetings.
- b. UVAC Alternative Destination Policy
 - i. Drexell presented a summary of the UVAC request to be able to transport certain student patients to the Cutler Health Center.

MOTION: To approve the University Volunteer Ambulance Corps (UVAC) working with the Regional EMS office and medical director to develop an appropriate transport and QI mechanism for transporting certain student and faculty patients to the Cutler Health Center. (Werts; second by Doughty) Unanimous.

5. New Business

- a. Legislative/ Budget Update. Jay provided the Board with a summary of the impact of recent adjustments that have been made or are proposed for the FY06/07 biennium. It was recently discovered that the initial “Part 1” budget that was passed in March and signed by the Governor included an across the board cut of 5% for all general fund “All Other” accounts. For EMS this amount is \$38,472.

Commissioner Cantara then described the second level of adjustments that have been identified to address a “Part 3” budget that reflects an additional 5% cut by each department. He explained that in developing the areas of DPS affected, he focused on the core responsibilities of the Department recognizing that this would mean some bureaus affected differently than others. For EMS, this will result in an additional annual reduction of \$124,678, which means a net decrease for FY06 is \$163,150.

Commissioner Cantara then acknowledged that these level of reductions will result in “doing less with less” and indicated he will continue to work closely with the Board and the bureau on the impact of these adjustments.

Because the budget is still in active discussion at the Legislature, it was agreed that the Board would have a special meeting on June 22 at 9:30 to discuss the budget status.

- b. Operations Team Action items – the Ops Team met on May 31, for a brief update on the Bureau of Health’s “Stop Stroke” campaign and to discuss budget questions/concerns.

c. Other – none at this time.

6. Staff Update

a. MEMS

- i. Staff changes – Interviews are underway for the licensing assistant vacancy.
- ii. Revised RAED grant has been submitted to HRSA. It looks like there will be ~ 160 AEDs purchased later this year (the federal funds will not be available until after September 1, 2005).
- iii. E-Run Reporting – Jay and Phill Patzer (DPS-MIS) met with ImageTrend, LLC, to discuss contract and implementation details. Jay will be meeting with the Bureau of Health (OPHEP) to confirm the level of their funding support for this project, and will then proceed to draft a contract with ImageTrend. The goal is to have the contract signed and delivered to Purchases by mid July.

b. MDPB

- i. Dr. Diaz reported that there will be no regular MDPB meetings in July or August to allow members to participate with the EMSSTAR work group meetings.
- ii. The MDPB discussed a proposal from LifeFlight of Maine to enable the use of their nurse/paramedic teams on the ground when the helicopter is unavailable due to weather, maintenance, or another call. This would have a limited geographical application and each call would be reviewed for appropriateness (as are all air ambulance missions). Action will likely be forthcoming at the June 15 MDPB meeting.

7. Other

- a. Steve Leach requested formal Board action on his suggestion that Committee chairs run concurrent with the Board chair.

MOTION: To have the term of committee chairs run concurrent with the term of the Board of EMS chair. Doughty; second by Farrell. Unanimous.

Steve said he would draft such a letter.

- b. A request was made that the region councils receive a letter acknowledging that they have been formally recognized by the Board as same. Jay will consult with Laura and draft such a letter.
- c. Next scheduled meeting is June 22, 2005. Possible meeting on July 13, if needed – to be determined on June 22.

Meeting adjourned at 11:10 AM.